San Francisco Botanical Garden
Garden Camp Counselor

**Position Title:** Garden Camp Counselor (multiple positions open)
**Full or Part Time:** Full Time, Monday-Friday
**Regular or Temporary:** Temporary, June 1, 2021 to August 11, 2021
**Exempt or Non-exempt:** Non-exempt
**Salary:** $20/hour

**ABOUT SAN FRANCISCO BOTANICAL GARDEN**
The mission of San Francisco Botanical Garden is to connect people to plants, the planet, and each other. Our unique Garden inspires visitors with the extraordinary diversity of rare and unusual plants that can be grown in coastal California. Through its programs and displays, the Garden cultivates the bond between people and plants and instills a deeper understanding of the necessity to conserve Earth’s biological diversity. As a public/private partnership between a community-based nonprofit organization and the San Francisco Recreation & Parks Department, and a beloved San Francisco institution, we are committed to transparency, cultural diversity, inclusion, and environmentally responsible practices. We are proud to be a public garden, accessible to all and grateful to the funders who help sustain us.

**POSITION SUMMARY**
San Francisco Botanical Garden’s Garden Camp program serves children in grades K-5 with all-outdoor programming that focuses on educational and positive social-emotional development with peers in nature. Garden Camp connects children to plants through a combination of structured, themed activities and open-ended time to develop curiosity, initiative, imagination, and creativity. Curriculum will revolve around four main themes: gardening, art, wellness, and ecology.
Counselors are members of the Learning and Engagement Department, report to the Director of Learning and Engagement and are supervised by the Garden Camp Director.

Counselors will be responsible for the care, comfort, and safety of participants. Counselors’ primary objectives are to: provide an engaging, fun, educational, age-appropriate, and safe experience for participants; provide excellent customer service to parents and caregivers; work collaboratively within the Learning and Engagement team; lead by example; and inform the development of the Camp programs in seasons to come.

Counselor are expected to follow the program’s COVID-19 Health and Safety Plan and other safety protocol, including completing Mandated Reporter and First Aid/CPR training.
The Garden is an equal opportunity employer and is committed to diversity and inclusion; experience working across cultures is an asset.

**RESPONSIBILITIES**

**Essential Duties**
- Provide in-person care for children with a co-counselor in a public setting.

**Content Delivery and Community Building**
- Foster a community that values relationships, thrives on empathy, sees opportunity before challenge, uses positive reinforcement, and anticipates joy around every turn. Promote character development and model positive and inclusive culture.
- Always ensure the physical and emotional safety of all campers through routine safety and wellness checks.
- Communicate with participant families to foster a warm camp community, and ensure a positive, open dialogue about health, safety, and other issues as they arise.
- Collaborate within the Camp Team and across departments to ensure both the Garden and campers thrive.

**Camp Group Management and Support**
- Contribute to curriculum with additional, appropriate, thematic content and activities that align with curricular framework.
- Stock and manage camp materials and supplies.
- Lead a group size of 10-12 participants in partnership with a co-Counselor.
- Attend weekly staff meetings.

**REQUIREMENTS**
- Coursework in Early childhood Education OR equivalent experience.
- Experience teaching or working with preschool and/or elementary school-aged children.
- Coursework in environmental education, botany, ecology, or other life sciences is highly desirable.
- Ability to meet the physical demands of working with children in an all-outdoor setting (lift at least 50 pounds, ability to run short distances and walk extensively, transition from sit to stand easily, and sit on the ground with campers).
- Demonstrate a passion and respect for the natural world. Be willing to get dirty, teach through play, and engage deeply.
- Commitment to full-time work with June 1 through August 11, 2021.
- Counselors must be partially or fully COVID-19 vaccinated by start date.

**OTHER**
- Fluency in a secondary language (especially Spanish, Mandarin, Tagalog, or Russian) highly favored.
- Social-emotional competencies are highly valued.

*Pre-employment requires a clear background check and reference checks.*
The San Francisco Botanical Garden Society is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

**HOW TO APPLY**
Please e-mail a brief cover letter and resume with subject line, “Garden Camp Counselor” to [jobs@sfbg.org](mailto:jobs@sfbg.org). No telephone calls please.